

DGL Consulting Engineers, LLC Job Description

Senior Survey Technician

Position Information

Summary: Provide land surveying knowledge and required procedures to assist in the planning, implementation, correction and quality review to complete assigned tasks. Able to perform and/or review such technical procedures and knowledge of topographic, boundary and route surveys and not limited to other survey functions as assigned. Provide and demonstrate the ability to train, supervise and critique others assigned tasks and provide mentorships to those that work with them.

Primary Duties and Responsibilities

- Prepares and/or reviews field files as downloaded
- Manage and direct others to complete assigned tasks
- Process survey data, import data into Microstation and AutoCAD.
- Communicate with Division leaders for understanding of project scope
- Coordinate with other engineers and surveyors on project requirements
- Prepare base and detailed drawings in accordance with project requirements
- Maintain requirements of ODOT, OTIC, local County and City Cadd Standards, Standard Drawings and Location and Design Manuals.
- Assist with maintaining company survey software compliance.
- Complete other survey tasks as assigned
- Perform field work assignments within time constraints
- Perform office work assignments within time constraints
- Familiar with survey field equipment and its standard of care
- Work in a safe manner, abide to local, company and client safety requirements
- Conduct themselves in a professional manner

Skill Set

- Experience in Microstation, GEOPAK and Microsoft Office
- Experience with AutoCAD and Civil 3D
- Strong understanding of land surveying and Trimble Business Center
- Must be well organized and manage deadlines
- Able to work on various size projects
- Ability to travel, including overnight as needed
- Professional demeanor
- Familiar with survey field equipment and care
- Ability to communicate effectively
- Valid Driver's License required

Education

- Degree preferred, or equivalent training with 15 years of surveying experience

Last updated: April, 2021 LLA